

## Board of Code Enforcement

### Business Meeting

Date: May 28, 2015

3:00 p.m. – 5:00 p.m.

# AGENDA



Department of Code Enforcement

**Indianapolis**

Gregory A. Ballard, Mayor

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#### Introductions

Staff & Board Member Introductions  
Manuel Mendez, Director

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#### Minutes

January 22, 2015

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#### Reports

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#### Action Items

Resolution # 2010-C10-031  
David Hortemiller, Chief Financial Officer  
*Authorizes the Director to Extend Infrastructure fee regulations previously adopted*

Resolution # 2015-C10-011  
Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Jeffrey Heinzmann to provide Administrative Law Judge Services*

Resolution # 2015-C10-012  
Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Maura Hoff to provide Administrative Law Judge Services*

Resolution # 2015-C10-013  
Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with John Krause to provide Administrative Law Judge Services*

Resolution # 2015-C10-014  
Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Howard Stevenson to provide Administrative Law Judge Services*

Resolution # 2015-C10-015  
Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Beam, Longest & Neff, LLC to provide plan review and inspection services.*

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Resolution # 2015-C10-016

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Christopher B. Burke Engineering Indiana, LLC. to provide infrastructure inspection services.*

Resolution # 2015-C10-017

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with DLZ Indiana, LLC to provide plan review and inspection services.*

Resolution # 2015-C10-018

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with The Etica Group, Inc. to provide infrastructure inspection services.*

Resolution # 2015-C10-019

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Jacobi, Toombs & Lanz Inc. to provide plan review services.*

Resolution # 2015-C10-020

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with American Structurepoint, Inc. to provide emergency, on-call engineering services.*

Resolution # 2015-C10-021

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Allied Logistical Services, Inc. to provide trash and illegal dumping abatement.*

Resolution # 2015-C10-022

Lacee Harney; Contract Compliance Analyst  
*Authorizes the Director to Sign Contract with Ray's Demolition, LLC to provide demolition services for the Unsafe Building Program.*

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**New Business**

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**Next Meeting**

Date: June 25, 2015  
Time: 3:00 p.m. - 5:00 p.m.  
Location: Vonnegut Conference Room  
1200 Madison Avenue, Suite 100

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**BOARD OF CODE ENFORCEMENT  
OF  
MARION COUNTY, INDIANA  
Extension of Resolution No. 2010-C10-031**

WHEREAS, Section 226-204(e)(7) of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code") authorizes the Board of Code Enforcement to establish fees for licenses and permits issued by the Department of Code Enforcement (the "Department"); and

WHEREAS, pursuant to and in compliance with Section 141-201 of the Revised Code, on May 27, 2010, the Board of Code Enforcement adopted Infrastructure fee regulations, attached hereto as Attachment A, under Resolution No. 2010-C10-031; and

WHEREAS, the Infrastructure fees regulations, attached hereto as Attachment A, were adopted by the Board of Code Enforcement on May 27, 2010 for a period of five (5) years and expired on May 27, 2015; and

WHEREAS, to allow the Department additional time to consider a modification to infrastructure fees, the previously adopted Infrastructure fees regulations, attached hereto as Attachment A, must be extended for a period of thirty (30) days.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby extends the Infrastructure fees regulations previously adopted under Resolution No. 2010-C10-031, attached hereto as Attachment A, for a period of thirty (30) days from the date of extension.

EXTENDED by the Board of Code Enforcement on this 28<sup>th</sup> day of May, 2015.

BOARD OF CODE ENFORCEMENT:

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Manuel Mendez, Director

ATTEST:

Approved as to legal form:

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Tonya Hilliard, Board Secretary

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Kathryn M. Box  
Assistant Corporation Counsel

# Department of Code Enforcement

Coversheet

May 28th, 2015



Department of Code Enforcement

**Indianapolis**

*Gregory A. Ballard, Mayor*

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<b>Resolution #</b>	2015-C10-011 2015-C10-012 2015-C10-013 2015-C10-014
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<b>Point of Contact</b>	Lacee Harney 327-2143
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<b>Brief Project Description</b>	<b>Contract; Administrative Law Judge</b> Authorizes the Director of DCE to enter into a contract agreement with Jeffery Heinzmann, Maura J. Hoff, John C. Krause, and Howard Stevenson to provide administrative law judge services related to licensing, unsafe building, inoperable vehicle and environmental hearings through June 30, 2016.
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<b>Financial Obligation</b>	\$110,000.00
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<b>Funding Source</b>	Department of Code Enforcement Budget
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Approval:

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Chief Financial Officer

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Date

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Deputy Director

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Date

**BOARD OF CODE ENFORCEMENT  
OF MARION COUNTY, INDIANA  
Resolution No. 2015-C10-011**

WHEREAS, the Department of Code Enforcement ("DCE") is responsible for the enforcement of the Unsafe Building Program under Indiana Code 36-7-9, license administrator's hearings under Chapter 801 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and administrative hearings under Chapter 103 Articles IV and V of the Revised Code; and

WHEREAS, DCE requires services to include presiding over administrative hearings related to the Unsafe Building Program, license administrator's hearings, administrative hearings related to parking citations, and administrative hearings related to environmental violations; and

WHEREAS, in order to fulfill these responsibilities, DCE requires the services of one or more licensed attorneys to act as a administrative law judge and/or hearing authority for the aforementioned programs; and

WHEREAS, in order to retain the services of a qualified attorneys, DCE issued a Request for Qualifications through the City's purchasing department. Having reviewed the responses, DCE finds that attorney Jeffery Heinzmann possesses the qualifications needed to perform the above described legal services; and

WHEREAS, DCE desires to enter into a contractual agreement with attorney Jeffery Heinzmann for these legal services.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into professional services agreement with Jeffery Heinzmann for legal services, that is; to by act as an administrative law judge and/or hearing authority. This contract shall be for a term of one (1) year beginning July 1, 2015 and ending June 30, 2016. The aggregate amount of compensation shall not exceed twenty-five thousand dollars (\$25,000.00). The Director of the Department of Code Enforcement is authorized to execute any documents necessary in accordance with this resolution.

Adopted by the Board of Code Enforcement this 21st day of May, 2015.

BOARD OF CODE ENFORCEMENT:

By: \_\_\_\_\_  
Manuel Mendez, Chair

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Tonya Hilliard, Board Secretary

Date: \_\_\_\_\_

Approved as to legal form:

By: \_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

Date: \_\_\_\_\_

**BOARD OF CODE ENFORCEMENT  
OF MARION COUNTY, INDIANA  
Resolution No. 2015-C10-012**

WHEREAS, the Department of Code Enforcement ("DCE") is responsible for the enforcement of the Unsafe Building Program under Indiana Code 36-7-9, license administrator's hearings under Chapter 801 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and administrative hearings under Chapter 103 Articles IV and V of the Revised Code; and

WHEREAS, DCE requires services to include presiding over administrative hearings related to the Unsafe Building Program, license administrator's hearings, administrative hearings related to parking citations, and administrative hearings related to environmental violations; and

WHEREAS, in order to fulfill these responsibilities, DCE requires the services of one or more licensed attorneys to act as an administrative law judge and/or hearing authority for the aforementioned programs; and

WHEREAS, in order to retain the services of a qualified attorneys, DCE issued a Request for Qualifications through the City's purchasing department. Having reviewed the responses, DCE finds that attorney Maura J. Hoff possesses the qualifications needed to perform the above described legal services; and

WHEREAS, DCE desires to enter into a contractual agreement with attorney Maura J. Hoff for these legal services.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into professional services agreement with Maura J. Hoff for legal services, that is; to by act as an administrative law judge and/or hearing authority. This contract shall be for a term of one (1) year beginning July 1, 2015 and ending June 30, 2016. The aggregate amount of compensation shall not exceed thirty thousand dollars (\$30,000.00). The Director of the Department of Code Enforcement is authorized to execute any documents necessary in accordance with this resolution.

Adopted by the Board of Code Enforcement this 21st day of May, 2015.

BOARD OF CODE ENFORCEMENT:

By: \_\_\_\_\_  
Manuel Mendez, Chair

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Tonya Hilliard, Board Secretary

Date: \_\_\_\_\_

Approved as to legal form:

By: \_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

Date: \_\_\_\_\_

**BOARD OF CODE ENFORCEMENT  
OF MARION COUNTY, INDIANA  
Resolution No. 2015-C10-013**

WHEREAS, the Department of Code Enforcement ("DCE") is responsible for the enforcement of the Unsafe Building Program under Indiana Code 36-7-9, license administrator's hearings under Chapter 801 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and administrative hearings under Chapter 103 Articles IV and V of the Revised Code; and

WHEREAS, DCE requires services to include presiding over administrative hearings related to the Unsafe Building Program, license administrator's hearings, administrative hearings related to parking citations, and administrative hearings related to environmental violations; and

WHEREAS, in order to fulfill these responsibilities, DCE requires the services of one or more licensed attorneys to act as an administrative law judge and/or hearing authority for the aforementioned programs; and

WHEREAS, in order to retain the services of a qualified attorneys, DCE issued a Request for Qualifications through the City's purchasing department. Having reviewed the responses, DCE finds that attorney John C. Krause possesses the qualifications needed to perform the above described legal services; and

WHEREAS, DCE desires to enter into a contractual agreement with attorney John C. Krause for these legal services.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into professional services agreement with John C. Krause for legal services, that is; to by act as an administrative law judge and/or hearing authority. This contract shall be for a term of one (1) year beginning July 1, 2015 and ending June 30, 2016. The aggregate amount of compensation shall not exceed thirty thousand dollars (\$30,000.00). The Director of the Department of Code Enforcement is authorized to execute any documents necessary in accordance with this resolution.

Adopted by the Board of Code Enforcement this 21st day of May, 2015.

BOARD OF CODE ENFORCEMENT:

By: \_\_\_\_\_  
Manuel Mendez, Chair

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Tonya Hilliard, Board Secretary

Date: \_\_\_\_\_

Approved as to legal form:

By: \_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

Date: \_\_\_\_\_

**BOARD OF CODE ENFORCEMENT  
OF MARION COUNTY, INDIANA  
Resolution No. 2015-C10-014**

WHEREAS, the Department of Code Enforcement ("DCE") is responsible for the enforcement of the Unsafe Building Program under Indiana Code 36-7-9, license administrator's hearings under Chapter 801 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and administrative hearings under Chapter 103 Articles IV and V of the Revised Code; and

WHEREAS, DCE requires services to include presiding over administrative hearings related to the Unsafe Building Program, license administrator's hearings, administrative hearings related to parking citations, and administrative hearings related to environmental violations; and

WHEREAS, in order to fulfill these responsibilities, DCE requires the services of one or more licensed attorneys to act as an administrative law judge and/or hearing authority for the aforementioned programs; and

WHEREAS, in order to retain the services of a qualified attorneys, DCE issued a Request for Qualifications through the City's purchasing department. Having reviewed the responses, DCE finds that attorney Howard Stevenson possesses the qualifications needed to perform the above described legal services; and

WHEREAS, DCE desires to enter into a contractual agreement with attorney Howard Stevenson for these legal services.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into professional services agreement with Howard Stevenson for legal services, that is; to by act as an administrative law judge and/or hearing authority. This contract shall be for a term of one (1) year beginning July 1, 2015 and ending June 30, 2016. The aggregate amount of compensation shall not exceed twenty-five thousand dollars (\$25,000.00). The Director of the Department of Code Enforcement is authorized to execute any documents necessary in accordance with this resolution.

Adopted by the Board of Code Enforcement this 21st day of May, 2015.

BOARD OF CODE ENFORCEMENT:

By: \_\_\_\_\_  
Manuel Mendez, Chair

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Tonya Hilliard, Board Secretary

Date: \_\_\_\_\_

Approved as to legal form:

By: \_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

Date: \_\_\_\_\_



Department of Code Enforcement  
Coversheet  
May 28, 2015



Department of Code Enforcement  
**Indianapolis**  
Gregory A. Ballard, Mayor

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<b>Resolution #</b>	2015-C10-015
	2015-C10-016
	2015-C10-017
	2015-C10-018
	2015-C10-019

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<b>Point of Contact</b>	Lacee Harney 327-2143
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<b>Brief Project Description</b>	<b>Contract; Plan Review &amp; Inspection Services</b> Allows the Director of the Department of Code Enforcement to enter into an agreement with Beam, Longest and Neff, LLC, Christopher B. Burke Engineering, LLC, DLZ Indiana, LLC, The Etica Group, Inc., and Jacobi, Toombs & Lanz, Inc. to provide plan review & inspection services for a term of one (1) year.
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<b>Financial Obligation</b>	\$550,000.00
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<b>Funding Source</b>	Department of Code Enforcement Budget
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Approval:

\_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Date

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Deputy Director

\_\_\_\_\_  
Date

**BOARD OF CODE ENFORCEMENT  
OF INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-015**

WHEREAS, Chapters 561 and 691 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and the DPW Sanitary District Standards (formerly Chapter 671 of the Revised Code) provides that the Department of Code Enforcement (hereinafter "DCE") is charged with responsibility to issue infrastructure permits and to ensure infrastructure construction is in compliance with applicable standards and requirements; and

WHEREAS, the DCE requires the services of a vendor to perform observation and testing services during the construction of sanitary sewers facilities, storm water sewer facilities, and public/private streets, curbs and sidewalks for compliance with approved plans and specifications; and

WHEREAS, Beam, Longest and Neff, LLC, has the capabilities necessary to perform these functions and the DCE desires to contract with Beam, Longest and Neff, LLC, for a term of twelve (12) months; and

WHEREAS, Chapter 226 of the Revised Code provides that the Board of Code Enforcement shall approve professional or consulting contracts entered into by the DCE; and

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement enter into a contract with Beam, Longest and Neff, LLC, to provide the DCE with professional review services, on-call engineering analysis, and technical review of permit applications. The Contract will also provide for observation and testing services during construction of sanitary sewers facilities, storm water sewer facilities and public/private streets, curbs and/or sidewalks, in addition to other assigned projects or related technical assistance required. The term of the contact will be for a twelve (12) month period. The amount of the contract shall not exceed one hundred thousand dollars (\$100,000.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

Approved as to legal form:

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

**BOARD OF CODE ENFORCEMENT  
OF INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-016**

WHEREAS, Chapters 561 and 691 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and the DPW Sanitary District Standards (formerly Chapter 671 of the Revised Code) provides that the Department of Code Enforcement (hereinafter "DCE") is charged with responsibility to issue infrastructure permits and to ensure infrastructure construction is in compliance with applicable standards and requirements; and

WHEREAS, the DCE requires the services of a vendor to perform observation and testing services during the construction of sanitary sewers facilities, storm water sewer facilities, and public/private streets, curbs and sidewalks for compliance with approved plans and specifications; and

WHEREAS, Christopher B. Burke Engineering, LLC has the capabilities necessary to perform these functions and the DCE desires to contract with Christopher B. Burke, LLC for a term of twelve (12) months; and

WHEREAS, Chapter 226 of the Revised Code provides that the Board of Code Enforcement shall approve professional or consulting contracts entered into by the DCE; and

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement enter into a contract with Christopher B. Burke Engineering, LLC to provide the DCE with observation and testing services during construction of sanitary sewers facilities, storm water sewer facilities and public/private streets, curbs and/or sidewalks, in addition to other assigned projects or related technical assistance required. The term of the contract will be for a twelve (12) month period. The contract shall not require the disbursement of any monies (\$0.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

Approved as to legal form:

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

**BOARD OF CODE ENFORCEMENT  
OF INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-017**

WHEREAS, Chapter 536 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code") requires application be made to the Department of Code Enforcement (hereinafter "DCE") for the issuance of building permits for construction, demolition, or removal of structures.

WHEREAS Chapter 536 of the Revised Code authorizes the DCE to review such applications for compliance with building standards and procedures; and the DCE requires the services of a vendor to perform structural permit review services; and

WHEREAS, Chapters 561 and 691 of the Revised Code, and the DPW Sanitary District Standards (formerly Chapter 671 of the Revised Code) provides that DCE is charged with responsibility to issue infrastructure permits and to ensure infrastructure construction is in compliance with applicable standards and requirements; and

WHEREAS, the DCE requires the services of a vendor to perform observation and testing services during the construction of sanitary sewers facilities, storm water sewer facilities, and public/private streets, curbs and sidewalks for compliance with approved plans and specifications; and

WHEREAS, DLZ Indiana, LLC, has the capabilities necessary to perform these functions and the DCE desires to contract with DLZ Indiana, LLC, for a term of twelve (12) months; and

WHEREAS, Chapter 226 of the Revised Code provides that the Board of Code Enforcement shall approve professional or consulting contracts entered into by the DCE; and

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement enter into a contract with DLZ Indiana, LLC, to provide the DCE with professional review services, on-call engineering analysis, and technical review of permit applications. The Contract will also provide for observation and testing services during construction of sanitary sewers facilities, storm water sewer facilities and public/private streets, curbs and/or sidewalks, in addition to other assigned projects or related technical assistance required. The term of the contact will be for a twelve (12) month period. The amount of the contract shall not exceed two hundred thousand dollars (\$200,000.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

Approved as to legal form:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

**BOARD OF CODE ENFORCEMENT  
OF INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-018**

WHEREAS, Chapters 561 and 691 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code"), and the DPW Sanitary District Standards (formerly Chapter 671 of the Revised Code) provides that the Department of Code Enforcement (hereinafter "DCE") is charged with responsibility to issue infrastructure permits and to ensure infrastructure construction is in compliance with applicable standards and requirements; and

WHEREAS, the DCE requires the services of a vendor to perform observation and testing services during the construction of sanitary sewers facilities, storm water sewer facilities, and public/private streets, curbs and sidewalks for compliance with approved plans and specifications; and

WHEREAS, The Etica Group has the capabilities necessary to perform these functions and the DCE desires to contract with The Etica Group, Inc. for a term of twelve (12) months; and

WHEREAS, Chapter 226 of the Revised Code provides that the Board of Code Enforcement shall approve professional or consulting contracts entered into by the DCE; and

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement enter into a contract with The Etica Group, Inc. to provide the DCE with observation and testing services during construction of sanitary sewers facilities, storm water sewer facilities and public/private streets, curbs and/or sidewalks, in addition to other assigned projects or related technical assistance required. The term of the contact will be for a twelve (12) month period. The contract shall not require the disbursement of any monies (\$0.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

Approved as to legal form:

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

**BOARD OF CODE ENFORCEMENT  
OF INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-019**

WHEREAS, Chapter 536 of the Revised Code of the Consolidated City of Indianapolis and Marion County (the "Revised Code") requires application be made to the Department of Code Enforcement (hereinafter "DCE") for the issuance of building permits for construction, demolition, or removal of structures.

WHEREAS Chapter 536 of the Revised Code authorizes the DCE to review such applications for compliance with building standards and procedures; and the DCE requires the services of a vendor to perform structural permit review services; and

WHEREAS, Jacobi, Toombs & Lanz, Inc. has the capabilities necessary to perform these functions and the DCE desires to contract with Jacobi, Toombs & Lanz, Inc. for a term of twelve (12) months; and

WHEREAS, Chapter 226 of the Revised Code provides that the Board of Code Enforcement shall approve professional or consulting contracts entered into by the DCE; and

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement enter into a contract with Jacobi, Toombs & Lanz, Inc. to provide the DCE with professional review services and technical review of permit applications. The term of the contract will be for a twelve (12) month period. The amount of the contract shall not exceed one hundred and two hundred and fifty thousand dollars (\$250,000.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

Approved as to legal form:

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

# Department of Code Enforcement

Coversheet  
May 28, 2015



Department of Code Enforcement  
**Indianapolis**  
Gregory A. Ballard, Mayor

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<b>Resolution #</b>	2015-C10-020
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<b>Point of Contact</b>	Lacee Harney 327-2143
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<b>Brief Project Description</b>	<b>Contract; On-Call Engineering Services</b> Authorizes the Director of the Department of Code Enforcement to enter into an agreement with American Structurepoint, Inc. to provide on-call emergency engineering inspection services and to make professional recommendations regarding the disposition of buildings and structures which have been damaged or are under consideration to be declared an unsafe structure pursuant to Indiana Code § 36-7-9-9 for a term of one (1) year.
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<b>Financial Obligation</b>	\$100,000.00
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<b>Funding Source</b>	Department of Code Enforcement Budget
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Approval:

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Chief Financial Officer

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Date

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Deputy Director

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Date

**BOARD OF CODE ENFORCEMENT  
OF MARION COUNTY, INDIANA  
Resolution No. 2015-C10-020**

WHEREAS, pursuant to Section 226-404(b) of Revised Code of the Consolidated City of Indianapolis and Marion County, the Department of Code Enforcement ("Department") is charged with the responsibility to exercise powers necessary to enforce Indiana's Unsafe Building Law codified at I.C. 36-7-9 *et seq.*; and

WHEREAS, the Unsafe Building Law authorizes the Department to inspect unsafe buildings or premises, to take emergency action, and to issue emergency orders in regard to unsafe buildings or premises when determined to be necessary to protect life, safety or property; and

WHEREAS, to enforce the Unsafe Building Law, the Department requires the services of a professional engineering firm to perform on call and regular hours inspections as well as to make recommendations for the disposition of existing buildings and structures which have been damaged or are otherwise under consideration to be declared an unsafe premises; and

WHEREAS, American Structurepoint, Inc. has the requisite skill and expertise to provide these services for the Department; and the Department desires to enter into an agreement with Janssen to continue to provide these engineering services until June 30, 2016.

NOW THEREFORE BE IT RESOLVED, that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into an agreement for engineering services with American Structurepoint, Inc. to begin on July 1, 2015 (7/1/2015) and to terminate on June 30, 2016 (6/30/2016), and for a total amount not to exceed one hundred thousand dollars (\$100,000.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

Approved as to legal form:

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel



# Department of Code Enforcement

Coversheet

May 28, 2015



Department of Code Enforcement

**Indianapolis**

*Gregory A. Ballard, Mayor*

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<b>Resolution #</b>	2015-C10-021
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<b>Point of Contact</b>	Lacee Harney 327-2143
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<b>Brief Project Description</b>	<b>Contract: Trash &amp; Illegal Dumping Abatement</b> Authorizes the Director of DCE to enter into a contract with Allied Logistical Services, Inc. to provide trash and illegal dumping abatement services related to the enforcement of Chapter 575 of the Revised Code for a two year term.
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<b>Financial Information</b>	\$1,200,000.00
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<b>Funding Source</b>	Department of Code Enforcement Budget
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Approval:

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Chief Financial Officer

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Date

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Deputy Director

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Date

**BOARD OF CODE ENFORCEMENT  
OF  
MARION COUNTY, INDIANA  
Resolution No. 2015-C10-021**

WHEREAS, the Department of Code Enforcement (hereinafter "DCE") is authorized to inspect and to abate Illegal Dumping and Trash pursuant to Chapter 575 of the Revised Code of the City of Indianapolis and Marion County (the "Revised Code"); and

WHEREAS, DCE requires the services of a vendor for Illegal Dumping and Trash Abatement; and

WHEREAS, Allied Logistical Services, Inc. has the capabilities necessary to perform this function; and

WHEREAS, DCE desires to enter into an agreement with Allied Logistical Services, Inc. to provide the above described services for a period of two (2) years;

NOW THEREFORE BE IT RESOLVED that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into an agreement with Allied Logistical Services, Inc. for Illegal Dumping and Trash Abatement pursuant to Chapter 575 of the Revised Code for a two (2) year term ending May 31, 2017 (5/31/2017), and the aggregate amount of compensation for this agreement shall not exceed one million two hundred thousand dollars (\$1,200,000.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

Approved as to legal form:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel

# Department of Code Enforcement

Coversheet  
May 28, 2015



Department of Code Enforcement  
**Indianapolis**  
Gregory A. Ballard, Mayor

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<b>Resolution #</b>	2015-C10-022
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<b>Point of Contact</b>	Lacee Harney 327-2143
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<b>Brief Project Description</b>	<b>Contract; Demolition Services</b> Authorizes the Director of DCE to enter into a new contract with Ray's Demolition, LLC for the demolition of a total of twelve (12) structures located in Marion County.
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<b>Financial Obligation</b>	\$79,660.00
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<b>Funding Source</b>	Department of Code Enforcement Budget
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Approval:

\_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Director

\_\_\_\_\_  
Date

**BOARD OF CODE ENFORCEMENT OF  
INDIANAPOLIS / MARION COUNTY, INDIANA  
Resolution No. 2015-C10-022**

WHEREAS, pursuant to Section 226-404(b)(1) of Revised Code of the Consolidated City of Indianapolis and Marion County, the Department of Code Enforcement ("Department") is charged with the responsibility to exercise powers necessary to enforce Indiana's Unsafe Building Law codified at I.C. 36-7-9 *et seq.*; and

WHEREAS, the Unsafe Building Law authorizes the Department to inspect unsafe buildings or premises, to take emergency action, and to issue emergency orders in regard to unsafe buildings or premises when determined to be necessary to protect life, safety or property; and

WHEREAS, to enforce the Unsafe Building Law, the Department requires the demolition services of a qualified company to perform regular hours demolitions to structures which have been damaged or are otherwise under consideration to be declared an unsafe premises; and

WHEREAS, Ray's Demolition, LLC has the requisite skill and expertise to provide these services for the Department; and the Department desires to enter into an agreement to provide these demolition services for a total of twelve (12) structures located in Marion County until December 31, 2015 or until the demolition has been completed, whichever comes first.

NOW THEREFORE BE IT RESOLVED that the Board of Code Enforcement hereby authorizes the Director of the Department of Code Enforcement to enter into an agreement with Ray's Demolition, LLC to provide this demolition service. The term of the contract will not exceed a six (6) month period. The amount of the contract under this term shall not exceed seventy-nine thousand six hundred and sixty dollars (\$79,660.00). The Director of the Department of Code Enforcement is authorized to execute the necessary documents in accordance with this resolution.

ADOPTED by the Board of Code Enforcement on this 28th day of May, 2015.

BOARD OF CODE ENFORCEMENT:

\_\_\_\_\_  
Manuel Mendez, Chair

ATTEST:

Approved as to legal form:

\_\_\_\_\_  
Tonya Hilliard  
Board Secretary

\_\_\_\_\_  
Kathryn M. Box  
Assistant Corporation Counsel